



**25<sup>th</sup> St. Charles Scarecrow Fest**  
**October 8-10, 2010**

**www.scarecrowfest.com**  
**melissa@visitstcharles.com**  
**(630)377-6161 Fax (630)513-0566**

## Scarecrow Fest Vendor Agreement

**For Profit & Not-for-Profit / 10' x 10' vendor space at festival**

Festival hours: Friday – Sunday 9am-6pm

### Category & Location

(see festival map reverse side)

Cost w/ 10x10 tent

Cost w/o tent / 10x10 Space only

**West of Fox River:** Booth Hours: 9am-6pm

\*Area Businesses commercial / service \_\_\_\_\_ \$1,000 w/10x10 tent 2 tables & chairs \_\_\_\_\_ \$850 provide own tent

\*St. Charles Business commercial / service \_\_\_\_\_ \$800 w/10x10 tent 2 tables & chairs \_\_\_\_\_ \$650 provide own tent

\*St. Charles retail store & all non-profit \_\_\_\_\_ \$400 w/10x10 tent 2 tables & chairs \_\_\_\_\_ \$250 provide own tent

\* Map Lot locations: Lot #2 & Lot #3 at the corners of 3<sup>rd</sup> & Cedar Streets and  
Lot #5 Filling Station Parking lot located on 3<sup>rd</sup> St. between Cedar & State Streets

**East of Fox River:** Booth Hours: 9am-6pm

**Commercial Row:** \_\_\_\_\_ \$400 (provide own tent) Along river walk east bank of river. **Map location #9.**

**Century Corners Outdoor Market:** \_\_\_\_\_ \$150 (provide own tent) Second Ave. between Cedar & State Ave. **Map location #8.**

**PLEASE NOTE:** This is an agreement to confirm your participation in the annual St. Charles Scarecrow Festival

◇ **Please return this application to secure your location. Payment due by July 15<sup>th</sup>.** (Checks must be dated after July 1<sup>st</sup>)

◇ Booth location & set-up times will be sent to you by September 15<sup>th</sup>.

*Please circle requirements:*

Category: \_\_\_\_\_ Lot #: \_\_\_\_\_ Cost: \$ \_\_\_\_\_ **Order:** 10'x10' Tent 2 tables & 2 chairs

Company/Business: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State & Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Website: www. \_\_\_\_\_ E-mail: \_\_\_\_\_

List product(s) or activities offered at booth: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Commercial General Liability Insurance** is required for \$1,000,000 each occurrence, naming the St. Charles Visitors Bureau and City of St. Charles as additional insured. **If you do not have insurance your booth cost will increase by \$25.**

\_\_\_\_\_ **Yes** I have insurance & will mail/fax a copy to the bureau \_\_\_\_\_ **No** I do not have my own insurance, add \$25 to booth cost.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please sign and mail or fax to: **St. Charles Convention & Visitors Bureau**

**Attn: Scarecrow Festival 311 N. Second Street St. Charles, IL 60174 630-377-6161 Fax: 630-513-0566**

*Thank You for Your Participation in the Award-Winning St. Charles Scarecrow Festival!*

**Promote your business . . Enter a Scarecrow in the Scarecrow Contest - It is FREE!**

